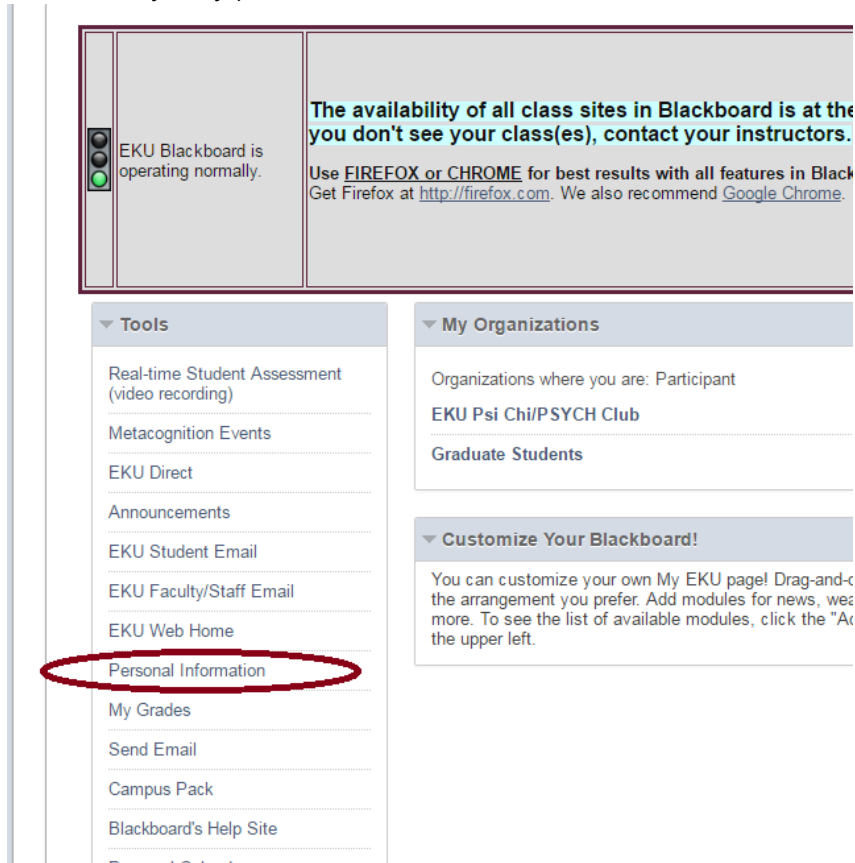
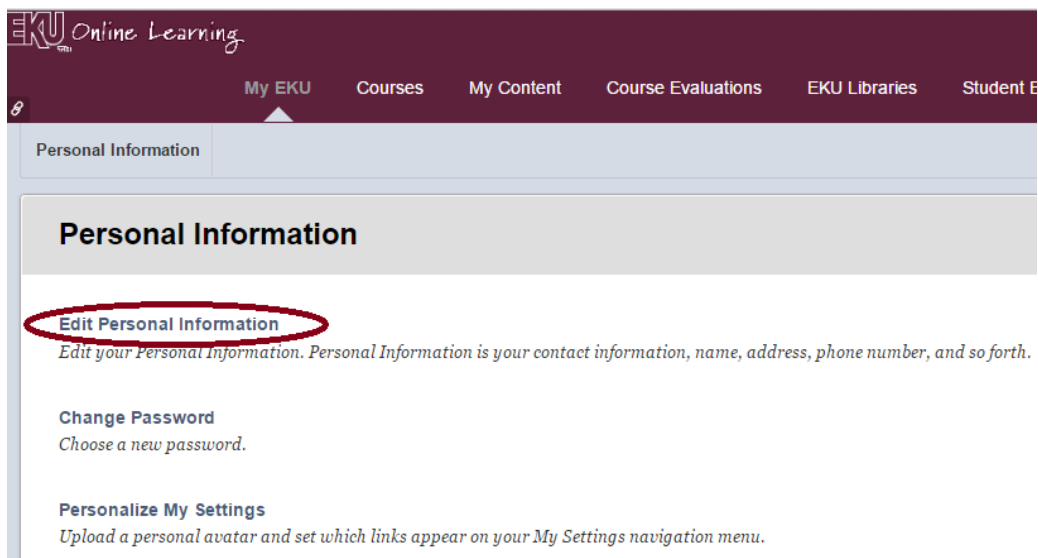


How do I change my name on BlackBoard?

1. Open BlackBoard and click “Personal Information” on the left menu. (Note: Placement of this tab may vary.)



2. Click on “Edit Personal Information.”



3. Edit your information and click the "Submit" button.

* Indicates a required field.

Cancel Submit

PERSONAL INFORMATION

Title


* First Name

Middle Name

* Last Name

Suffix

Other Name



4. And that's it! Note that this will *not* change your email address or 901 number. The change may not appear immediately; refresh the page or click on another page in BlackBoard for the proper name to show.